**SMA Co-Secretaries Report**

**October 2024**

This has been our fourth year as co-secretary providing support to the committee and membership, arranging meetings, writing minutes, organising the AGM and answering enquiries. Our continued thanks go to the rest of the committee for their support and advice.

Most of the year’s committee meetings have taken place quarterly via Teams with one in person meeting in Cardiff.

This year we have supported the SMA Grant Sub-Committee with applications and committee colleagues with the finance administration of the Historic England Collections Use project.

Angie Bolton and Deborah Fox, SMA Co-Secretary, 13.10.24