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**SMART Project mentoring: Application form for mentees**

**Thank you for your interest in working with the Society for Museum Archaeology on this pilot mentoring project. Please answer the following questions and return the form with a short summary CV in a format which shows us what museum experience you have to date.**

1. Your name and contact details

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| Name:Role in the museum:Phone number (if we need to discuss this application):Email:  |

2. Name of your museum, and web address

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3. Tell us about your museum.

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| Please limit your answer to 250 words maximum. Some things to include:* *How it is run (e.g. by a local authority, or independent etc)*
* *Whether it is Accredited*
* *The nature and scope of its archaeological collections and how they relate to the museum’s other collections (if relevant)*
* *Your visitor offer and your audience – for example, approximate visitor numbers and what opportunities audiences have to see and engage with your archaeology collections*
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4. Tell us about the people who would be participating in the project, and about what other people work in your museum.

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| Please limit your answer to 250 words maximum. Some things to include:* *Who would be participating? You as an individual, or a group of people?*
* *Are you (and any other potential participants) a paid member of staff or a volunteer?*
* *What other responsibilities do you have as well as your work with the archaeological collections?*
* *Is anyone else involved in the care and interpretation of the archaeological collections?*
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5. Tell us about what you feel are the main gaps in your skills and knowledge, with reference to the management of archaeological collections. Tell us how you think working with a mentor would make a difference to you as an individual.

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| *Please limit your answer to 250 words maximum.* |

6. What difference do you think taking part in the programme would make to your organisation. What would the museum be able to do that it cannot do at the moment?

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| *Please limit your answer to 250 words maximum.* |

7. Please click here to confirm that you have discussed your application with your line manager (or other relevant person, such as the Chair of your museum) and have their approval.[ ]

8. Please click here to confirm that you have attached a summary CV .[ ]

**For help completing this form, please contact Helen Wilkinson, who is the consultant delivering this project: 0771 966 7102, or helen@museumconsultancy.co.uk**

**Applications should be returned to Katherine Baxter, SMA Secretary by 12 noon on Monday 22nd July,** **katherine.baxter@leeds.gov.uk**

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